

Opening of Bids Checklist

Name of Project: Supply and Delivery of Sports Supplies for the Different Schools in City Schools Division of Kidapawan under Sports Supplies and Equipment Enhancement and Distribution Program (SEED) of the Bureau of Learning Support Services – School Sports Division (BLSS-SSD)

Name of Bidder: _____

Date: _____

Time: _____

Venue of Bid Opening: _____

Bidders shall submit the requirements indicated below within three (3) calendar days from receipt of notice from BAC, which documents shall be validated during post qualification to determine if the supplier is technically, legally and financially capable prior to the award of contract.

- | | | |
|-----------|---|--------------------------|
| A. | Valid Tax Clearance per Executive Order 398, s. 2005 issued by BIR, Collection Enforcement Division, National Office, Quezon City or appropriate office in the BIR National Office; | <input type="checkbox"/> |
| B. | Updated income and business tax return; | <input type="checkbox"/> |
| C. | Certificate of PhilGEPS Registration; | <input type="checkbox"/> |
| D. | Valid and current Mayor’s Permit; | <input type="checkbox"/> |
| E. | Business Registration from SEC, DTI or CDA; | <input type="checkbox"/> |
| F. | Bidder’s Profile & Quotation Form | <input type="checkbox"/> |

The Bidder is responsible to double check the full description of above requirements in the bidding documents issued by the Procuring Entity.

The Bidder is required to provide a Table of Contents and corresponding tab/label for each submitted documents to help ensure completeness of submission by the bidder and facilitate examination by the BAC.

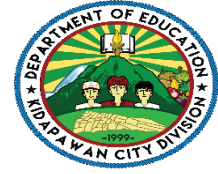
The Procuring Entity shall not assume any responsibility regarding erroneous interpretations or conclusions by the prospective or eligible bidder out of the data furnished by the Procuring Entity.

Remarks: _____

DR. MEILROSE B. PERALTA
BAC CHAIR



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
REGION XII
KIDAPAWAN CITY DIVISION
JP LAUREL, CORNER QUIRINO STREET
KIDAPAWAN CITY



Request for Quotation

Date:

Quotation No.:

To all Prospective Suppliers:

- I. Please quote your lowest price inclusive of VAT on the projects listed below, subject to the Terms and Conditions of this RFQ, and submit your **sealed quotation** not later than 10:00 am of December 23, 2022 upon posting of this RFQ at DepEd-Kidapawan City Division Bids and Awards Committee (BAC), J.P. Laurel Corner Quirino Street, Kidapawan City. For more information please call the BAC Chair of DepEd-Kidapawan City Division at telefax no.: (064) 572-4144. **Prospective supplier shall be responsible to verify the quoted items with DepEd-Kidapawan City Division BAC or its Technical Working Group (TWG) Chair at the telephone no. given above.**

DR. MEILROSE B. PERALTA
Asst. Schools Division Superintendent
BAC Chair

II. Description of the Project:

ABC = Php 550,000.00
PROJECT TITLE = Supply and Delivery of Sports Supplies for the Different Schools in City Schools Division of Kidapawan under Sports Supplies and Equipment Enhancement and Distribution Program (SEED) of the Bureau of Learning Support Services – School Sports Division (BLSS-SSD)

III. Schedule of Procurement Activity:

- | | |
|----------------------|---------------------------------------|
| 1. December 19, 2022 | -Publication Period |
| 2. December 23, 2022 | -Submission and Opening of Quotations |
| 3. December 26, 2022 | -Evaluation of documents & quotations |
| 4. December 27, 2022 | -Issuance of Award |



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
REGION XII
KIDAPAWAN CITY DIVISION
JP LAUREL, CORNER QUIRINO STREET
KIDAPAWAN CITY



IV. Bidder's Profile/Quotation Form:

Bidder's Company Name:		Tin:	
Address:			
Tel. No.:		Fax No.:	
Bidder's Authorized Representative Signature Over Printed Name:			Date:
Amount of Quotation		(In Words)	Php

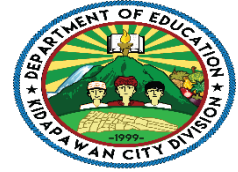
Instruction: To all bidders, please fill-out all the necessary information required in the boxes of the above Bidder's Profile/Quotation Form.

V. Terms and Conditions:

1. Quotations shall be submitted to the Bids and Awards Committee (BAC) at Deped-Kidapawan City Division, J. P. Laurel Corner Quirino Street, Kidapawan City on the date stated in Schedule of Procurement Activity.
2. Bidders shall submit the requirements indicated below not later than 10:00 am of December 23, 2022 from receipt of notice from BAC, which documents shall be validated during post qualification to determine if the supplier is technically, legally and financially capable prior to the award of contract.
 - a. Valid Tax Clearance per Executive Order 398, s. 2005 issued by BIR Collection Enforcement Division, National Office, Quezon City or appropriate office in the BIR National Office;
 - b. Latest Income and Business Tax Return;
 - c. Latest Certificate of PhilGEPS Registration;
 - d. Valid and current Mayor's Permit;
 - e. Business Registration from SEC, DTI or CDA; and
 - f. Bidder's Profile & Quotation Form, Detailed Estimates & Bill of Quantity



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
REGION XII
KIDAPAWAN CITY DIVISION
JP LAUREL, CORNER QUIRINO STREET
KIDAPAWAN CITY



A. Award

The bidder who submitted the lowest calculated responsive quotation shall be awarded the Contract after evaluation by the BAC-TWG.

B. Delivery

1. Delivery Period: Delivery of *Goods* must be made immediately upon the issuance of *Notice to Proceed (NTP)*.

C. Evaluation of Quotations

Quotations shall be evaluated on the basis of the following criteria:

1. Completeness of submission
2. Price-Lowest unit cost per Bill of Quantity (BOQ).

D. Instructions

1. Suppliers shall be responsible for the sources of its materials and shall make the deliveries in accordance with the schedule and specifications of the award or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or contract issued to the supplier.
2. Suppliers shall pick-up the contract issued in its favor within three (3) calendar days from date of receipt of notice to that effect. A telephone call or fax transmission shall constitute an official notice to the supplier. Therefore, if the contract remains unclaimed, the contract shall be deemed cancelled. To avoid delay in the delivery of the requesting agency's requirements, all defaulting suppliers shall be precluded from proposing or submitting substitute quotation(s) or item(s).
3. Suppliers who accepted a contract but failed to deliver the required goods/services within the time called for in the contract shall be disqualified from participating in DepEd or any of DepEd units' future procurement activities. This without prejudice to the imposition of other sanctions prescribed under RA 9184 and its revised IRR against the contractor.
4. All duties, excise and other taxes and revenue charges shall be paid by the contractor.



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
REGION XII
KIDAPAWAN CITY DIVISION
JP LAUREL, CORNER QUIRINO STREET
KIDAPAWAN CITY



5. All transaction is subject to withholding of credible Value Added Tax and /or Expanded Creditable Tax per revenue regulation(s) of the Bureau of Internal Revenue.

E. Inspection

1. All goods shall be subject to inspection and acceptance by the DepEd inspection Team and the end-user.

F. Liquidated Damages

A penalty of one-tenth (1/10) of one percent (0.001) of the total value of undelivered goods shall be charged as liquidated damages for every day of delay of the delivery of the purchased services.

G. Warranty

Retention period shall be for a period of one (1) year reckoned from date of acceptance of the project.

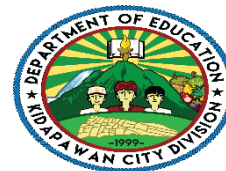
H. Payment

After having carefully read and accepted your Request for Quotation and Terms and Conditions, I/We quote you on the items at price noted in the RFQ. The quotation shall be binding upon us for thirty calendar days reckoned from last day of submission indicated in the Submission Requirements. The corresponding awards shall be accepted by us at any time before expiration of this period.

The DepEd-Kidapawan City Division BAC reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
REGION XII
KIDAPAWAN CITY DIVISION
JP LAUREL, CORNER QUIRINO STREET
KIDAPAWAN CITY



PROJECT TITLE: Supply and Delivery of Sports Supplies for the Different Schools in City Schools Division of Kidapawan under Sports Supplies and Equipment Enhancement and Distribution Program (SEED) of the Bureau of Learning Support Services – School Sports Division (BLSS-SSD)

ABC: Php 550,000.00

PRICE SCHEDULE

NO.	QUANTITY	UNIT	ITEM	UNIT COST	TOTAL AMOUNT
1	3	PCS	JAVELIN FOR BOYS-IAAF STANDARD, ALUMINUM STEEL ALLOY, IMPORTED 400GMS, FOR ELEMENTARY BRANDED		
2	3	PCS	JAVELIN FOR GIRLS-IAAF STANDARD, ALUMINUM STEEL ALLOY, IMPORTED 300GMS, FOR ELEMENTARY BRANDED		
3	2	PCS	JAVELIN FOR BOYS-IAAF STANDARD, ALUMINUM STEEL ALLOY, IMPORTED 700GMS, FOR SECONDARY BRANDED		
4	2	PCS	JAVELIN FOR GIRLS-IAAF STANDARD, ALUMINUM STEEL ALLOY, IMPORTED 600GMS, FOR SECONDARY BRANDED		
5	3	PCS	DISCUS FOR BOYS-FIBERGLASS WITH STEEL RIM, 1.5KGS. FOR ELEMENTARY IAAF STANDARD (BRANDED)		
6	2	PCS	DISCUS FOR BOYS-FIBERGLASS WITH STEEL RIM, 1.75KGS. FOR SECONDARY IAAF STANDARD (BRANDED)		
7	3	PCS	DISCUS FOR GIRLS-FIBERGLASS WITH STEEL RIM, .75KGS. FOR ELEMENTARY IAAF STANDARD (BRANDED)		
8	2	PCS	DISCUS FOR GIRLS-FIBERGLASS WITH STEEL RIM, 1KG. FOR SECONDARY IAAF STANDARD (BRANDED)		
9	3	PCS	IRON SHOT PUT FOR BOYS-IAAF STANDARD, 5KGS FOR ELEMENTARY		
10	2	PCS	IRON SHOT PUT FOR BOYS-IAAF STANDARD, 6KGS FOR SECONDARY		
11	3	PCS	IRON SHOT PUT FOR GIRLS-IAAF STANDARD, 3KGS FOR ELEMENTARY		

12	2	PCS	IRON SHOT PUT FOR GIRLS-IAAF STANDARD, 4KGS FOR SECONDARY		
13	4	PCS	STARTING BLOCK, MADE OF HIGH-QUALITY STAINLESS MATERIALS, IAAG SPECIFICATION AND STANDARD OLYMPIC MODEL		
14	20	PCS	STOPWATCH-DIGITAL WITH 100 MEMORY, USED IN INTERNATIONAL COMPETITION, (BRANDED)		
15	10	PCS	DOLPHIN PRO WHISTLE, POLYCARBONATE MOUTHPIECE, WITH VERTICAL REINFORCING RIB, PEALESS WHISTLE WITH ADJUSTABLE LANYARD		
16	4	SET	12" CONE MARKER, ORANGE COLOR		
17	4	SET	CHESS SET EURIKA STYLE		
18	4	SET	CHESS CLOCK		
19	8	PCS	SEPAK TAKRAW BALLS, FOR SECONDARY BOYS, WEIGHT RANGE FROM 170G-180G, ISTAFF STANDARD		
20	16	PCS	SEPAK TAKRAW BALLS, FOR SECONDARY GIRLS, WEIGHT RANGE FROM 150G-160G, ISTAFF STANDARD		
21	2	PCS	SEPAK TAKRAW NET FOR SECONDARY, MADE OF FINE ORDINARY CORD OR NYLON WITH 0.06M TO 0.08M MESH, HEIGHT IS 0.70M FROM TOP TO BOTTOM, WIDTH IS 6.10M SIDE TO SIDE, SHOULD BE EDGE TO BOTH SIDES ALONG THE SIDELINE EDGES WITH 0.05M TAPE, ISTAF STANDARD		
22	2	PCS	SEPAK TAKRAW NET FOR ELEMENTARY, WITHOUT CABLE MADE OF FINE ORDINARY CORD OR NYLON WITH 0.06M TO 0.08M MESH, HEIGHT IS 0.70M FROM TOP TO BOTTOM, WIDTH IS 6.10M SIDE TO SIDE, SHOULD BE EDGE TO BOTH SIDES ALONG THE SIDELINE EDGES WITH 0.05M TAPE, ISTAF STANDARD		

23	2	PCS	AGILITY LADDER, LENGTH 5 METERS-WIDTH 0.46M, 8 GRIDS WITH CARRYING BAG		
24	2	SET	BASEBALL GLOVES/MITTS, DEEP WIDE AND HIGHLY FUNCTIONAL POCKETS, MATCH WITH BASKET-WEB DESIGNS, ALL LEATHER PALM CONSTRUCTION, PALM AND INDEX PADS WITH VELCRO STRAP CLOSURE FOR FIELDER GLOVES. FOR CATCHERS' MITT-QUALITY GRAIN LEATHER WITH PATENTED HAND ADJUSTMENTS, 1-PIECE CLOSED WEB, QUICK AND EASY BREAK-IN CONVENTIONAL WITH FLEX LOOP BACK . FOR FIRST BASE MITT SINGLE POST WITH DOUBLE BAR WEB AND CONVENTIONAL BACK. (COMPOSITION 1 SET BASEBALL GLOVES/MITTS-10 PIECES FIELDER MITTS, 1 PIECE CATCHERS MITT, AND 1 PICE FIRST BASE MITT. FOR SECONDARY AND ELEMENTARY		
25	3	PCS	BATTER'S HELMET-FIBERGLASS, 2 EAR PROTECTION, IBAF/PABA STANDARD (ELEMENTARY)		
26	3	PCS	BATTER'S HELMET-FIBERGLASS, 2 EAR PROTECTION, IBAF/PABA STANDARD (SECONDARY)		
27	40	PCS	BASEBALL BALLS-PREMIUM LEATHER, IBAF/PABA STANDARD		
28	1	PC	CATCHER'S MASK-OFFICIAL, SLEEK DESIGN, THICK WIRE FRAME, WITH THROAT AND HEAD (HELMET) PROTECTOR, EASY TO TAKE ON & OFF, IBAF/PABA STANDARD (BRANDED) ELEMENTARY		
29	1	PC	CATCHER'S MASK-OFFICIAL, SLEEK DESIGN, THICK WIRE FRAME, WITH THROAT AND HEAD (HELMET) PROTECTOR,		

			EASY TO TAKE ON & OFF, IBAF/PABA STANDARD (BRANDED) SECONDARY		
30	1	PAIR	BASEBALL LEG GUARDS- FIBERGLASS WITH EXTRA PADDING INSIDE THE KNEE CAP FOR EXTRA PROTECTION AND COMFORT, ADJUSTABLE STRAPS, IBAF/PABA STANDARD, 1 PAIR-FOR ELEM.		
31	1	PAIR	BASEBALL LEG GUARDS- FIBERGLASS WITH EXTRA PADDING INSIDE THE KNEE CAP FOR EXTRA PROTECTION AND COMFORT, ADJUSTABLE STRAPS, IBAF/PABA STANDARD, 1 PAIR-FOR SECON.		
32	2	PCS	BASEBALL BAT, IBAF/PABA STANDARD-FOR ELEMENTARY		
33	2	PCS	BASEBALL BAT, IBAF/PABA STANDARD-FOR SECONDARY		
34	10	PCS	BASKETBALL BALL-SIZE 7 STANDARD LEATHER		
35	4	PCS	BASKETBAL BALL-SIZE 6 STANDARD LEATHER		
36	4	PCS	BASKETBAL BALL 28.5" STANDARD LEATHER		
37	8	PCS	SOCCER FOOTBALL SIZE 5 STANDARD		
38	2	PCS	SOCCER FOOTBALL SIZE 4 STANDARD		
39	3	PCS	TABLE TENNIS POST & COTTON NET, QUICK INSTALL AND REMOVAL WITH THE CLIP SYSTEM, ITTF STANDARD		
40	980	PCS	TABLE TENNIS BALLS-SIZE 40MM, COLOR YELLOW		
41	12	PCS	VOLLEYBALL BALLS - 2 COLORS BALL, LEATHER STANDARD		
TOTAL AMOUNT IN WORDS					

Prepared by:

Owner/Proprietor