

Opening of Bids Checklist

Name of Project: Proposed Storage Room for CID, OSDS, SGOD and Guard House at Exit Gate of SDO Kidapawan City

Name of Bidder: _____

Date: _____

Time: _____

Venue of Bid Opening: _____

Bidders shall submit the requirements indicated below within three (3) calendar days from receipt of notice from BAC, which documents shall be validated during post qualification to determine if the supplier is technically, legally and financially capable prior to the award of contract.

- A. Valid Tax Clearance per Executive Order 398, s. 2005 issued by BIR, Collection Enforcement Division, National Office, Quezon City or appropriate office in the BIR National Office;
- B. Updated income and business tax return;
- C. Certificate of PhilGEPS Registration;
- D. Valid and current Mayor's Permit;
- E. Business Registration from SEC, DTI or CDA;
- F. A valid PCAB License in case of Joint Venture, and Registration for the type and cost of the contract for this Project;
- G. Duly signed Net Financial Contracting Capacity (NFCC) Computation
- H. Original duly signed Omnibus Sworn Statement (OSS)
- I. Bidder's Profile & Quotation Form

The Bidder is responsible to double check the full description of above requirements in the bidding documents issued by the Procuring Entity.

The Bidder is required to provide a Table of Contents and corresponding tab/label for each submitted documents to help ensure completeness of submission by the bidder and facilitate examination by the BAC.

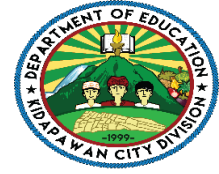
The Procuring Entity shall not assume any responsibility regarding erroneous interpretations or conclusions by the prospective or eligible bidder out of the data furnished by the Procuring Entity.

Remarks: _____

DR. MEILROSE B. PERALTA
BAC CHAIR



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
REGION XII
KIDAPAWAN CITY DIVISION
JP LAUREL, CORNER QUIRINO STREET
KIDAPAWAN CITY



Request for Quotation

Date:

Quotation No.:

To all Prospective Suppliers:

- I. Please quote your lowest price inclusive of VAT on the projects listed below, subject to the Terms and Conditions of this RFQ, and submit your **sealed quotation** not later than 10:00 am of March 8, 2023 upon posting of this RFQ at DepEd-Kidapawan City Division Bids and Awards Committee (BAC), J.P. Laurel Corner Quirino Street, Kidapawan City. For more information please call the BAC Chair of DepEd-Kidapawan City Division at telefax no.: (064) 572-4144. **Prospective supplier shall be responsible to verify the quoted items with DepEd-Kidapawan City Division BAC or its Technical Working Group (TWG) Chair at the telephone no. given above.**

DR. MEILROSE B. PERALTA
Asst. Schools Division Superintendent
BAC Chair

II. Description of the Project:

ABC = Php 597,085.73
PROJECT TITLE = Proposed Storage Room for CID, OSDS, SGOD and Guard House at Exit Gate of SDO Kidapawan City

III. Schedule of Procurement Activity:

- | | |
|-------------------|---------------------------------------|
| 1. March 03, 2023 | -Publication Period |
| 2. March 08, 2023 | -Submission and Opening of Quotations |
| 2. TBA | -Evaluation of documents & quotations |
| 3. TBA | -Issuance of Award |



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IV. Bidder's Profile/Quotation Form:

Bidder's Company Name:		Tin:	
Address:			
Tel. No.:		Fax No.:	
Bidder's Authorized Representative Signature Over Printed Name:			Date:
Amount of Quotation		(In Words)	Php

Instruction: To all bidders, please fill-out all the necessary information required in the boxes of the above Bidder's Profile/Quotation Form.

V. Terms and Conditions:

1. Quotations shall be submitted to the Bids and Awards Committee (BAC) at Deped-Kidapawan City Division, J. P. Laurel Corner Quirino Street, Kidapawan City on the date stated in Schedule of Procurement Activity.
2. Bidders shall submit the requirements indicated below not later than 10:00 am of March 8, 2023 from receipt of notice from BAC, which documents shall be validated during post qualification to determine if the supplier is technically, legally and financially capable prior to the award of contract.
 - a. Valid Tax Clearance per Executive Order 398, s. 2005 issued by BIR Collection Enforcement Division, National Office, Quezon City or appropriate office in the BIR National Office;
 - b. Latest Income and Business Tax Return;
 - c. Latest Certificate of PhilGEPS Registration;
 - d. Valid and current Mayor's Permit;
 - e. Business Registration from SEC, DTI or CDA; and
 - f. Bidder's Profile & Quotation Form, Detailed Estimates & Bill of Quantity



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A. Award

The bidder who submitted the lowest calculated responsive quotation shall be awarded the Contract after evaluation by the BAC-TWG.

B. Delivery

1. Delivery Period: Delivery of *Goods* must be made immediately upon the issuance of *Notice to Proceed (NTP)*.

C. Evaluation of Quotations

Quotations shall be evaluated on the basis of the following criteria:

1. Completeness of submission
2. Price-Lowest unit cost per Bill of Quantity (BOQ).

D. Instructions

1. Suppliers shall be responsible for the sources of its materials and shall make the deliveries in accordance with the schedule and specifications of the award or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or contract issued to the supplier.
2. Suppliers shall pick-up the contract issued in its favor within three (3) calendar days from date of receipt of notice to that effect. A telephone call or fax transmission shall constitute an official notice to the supplier. Therefore, if the contract remains unclaimed, the contract shall be deemed cancelled. To avoid delay in the delivery of the requesting agency's requirements, all defaulting suppliers shall be precluded from proposing or submitting substitute quotation(s) or item(s).
3. Suppliers who accepted a contract but failed to deliver the required goods/services within the time called for in the contract shall be disqualified from participating in DepEd or any of DepEd units' future procurement activities. This without prejudice to the imposition of other sanctions prescribed under RA 9184 and its revised IRR against the contractor.
4. All duties, excise and other taxes and revenue charges shall be paid by the contractor.



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5. All transaction is subject to withholding of credible Value Added Tax and /or Expanded Creditable Tax per revenue regulation(s) of the Bureau of Internal Revenue.

E. Inspection

1. All goods shall be subject to inspection and acceptance by the DepEd inspection Team and the end-user.

F. Liquidated Damages

A penalty of one-tenth (1/10) of one percent (0.001) of the total value of undelivered goods shall be charged as liquidated damages for every day of delay of the delivery of the purchased services.

G. Warranty

Retention period shall be for a period of one (1) year reckoned from date of acceptance of the project.

H. Payment

After having carefully read and accepted your Request for Quotation and Terms and Conditions, I/We quote you on the items at price noted in the RFQ. The quotation shall be binding upon us for thirty calendar days reckoned from last day of submission indicated in the Submission Requirements. The corresponding awards shall be accepted by us at any time before expiration of this period.

The DepEd-Kidapawan City Division BAC reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.



Republic of the Philippines
Department of Education
 REGION XII
CITY SCHOOLS DIVISION OF KIDAPAWAN CITY
 J.P. Laurel Street, Kidapawan City

PROGRAM OF WORKS

School: KIDAPAWAN CITY DIVISION OFFICE			Date:			
			Budget Allocation: PhP -			
Region: XII			Estimated Government Expenses: PhP			
Division: KIDAPAWAN CITY			Approved Budget for Contract: PhP			
Project Title: PROPOSED STORAGE ROOM FOR CID, OSDS AND SGOD AND GUARD HOUSE AT EXIT GATE			Completion Period: 60 CD			
			Minimum Required Manpower: Foreman Laborers Steelman			
Plan:			Minimum Required Equipment:			
Location: KIDAPAWAN CITY DIVISION			Handtools			
Item I.D.	Item Description	% of Total	Unit	Quantity	Total Cost	Remarks
	I. DIRECT COST					
A	General Requirements		lot	1.00	-	
	STORAGE ROOM FOR OSDS,CID AND SGOD					
D	Concreting Works		cu.m.	4.78	-	
E	Electrical Works		lot	1.00	-	
F	Steel Works		lot	1.00	-	
G	Roofing Works		lot	1.00	-	
H	Painting Works		lot	1.00	-	
	TOTAL MATERIAL COST				-	
	LABOR COST				-	
	GUARD HOUSE AT EXIT GATE					
C	Drywall Works+Ceiling		lot	1.00	-	
E	Electrical Works		lot	1.00	-	
F	Steel Works(Columns and Trusses)		lot	1.00	-	
G	Roofing Works		lot	1.00	-	
H	Painting Works		lot	1.00	-	
I	Doors and Windows		lot	1.00	-	
	Sub-Total				-	
	TOTAL MATERIAL COST				-	
	LABOR COST				-	
	I. DIRECT COST				-	
	II. INDIRECT COST 35% OF (I)				-	
	III. TAX 5% of (I+II)				-	
	IV. TOTAL CONSTRUCTION COST (I+II+III)				-	

Prepared by:



Republic of the Philippines
Department of Education
 REGION XII
CITY SCHOOLS DIVISION OF KIDAPAWAN CITY
 J.P. Laurel Street, Kidapawan City

PROJECT: PROPOSED STORAGE ROOM FOR CID, OSDS AND SGOD AND GUARD HOUSE AT EXIT GATE
 SCHOOL: KIDAPAWAN CITY DIVISION OFFICE
 LOCATION: J.P. LAUREL ST., KIDAPAWAN CITY
 OWNER: DEPARTMENT OF EDUCATION
 SUBJECT: APPROVED AGENCY ESTIMATE

I.D. NO	DESCRIPTION	UNIT	QTY	UNIT COST	TOTAL COST
A	GENERAL REQUIREMENTS				
	Mobilization/Temporary Structures, Utilities and Services/Demobilization	lot	1.00		
	STORAGE ROOM				
B	Concreting Works	cu.m	4.78		
	<i>Pedestal for Steel Post(Column)</i>	cu.m	1.28		
	Cement	bag	8.00		
	Gravel	cu.m	2.00		
	washed Sand	cu.m	3.00		
	Sub-total				
C	Electrical Works				
	3.5mm THHN Wires	box	1.00		
	2Gang Convenience Outlet	pcs	5.00		
	1 Gang Switch	pcs	5.00		
	Panel Board - 4 Branches	pcs	1.00		
	Circuit Breaker (15Amps) Plug In Type	pcs	1.00		
	Circuit Breaker (30Amps) Plug In Type	pcs	1.00		
	Circuit Breaker (60Amps) Plug In Type	pcs	1.00		
	LED Bulb	pcs	5.00		
	Junction Box(6")	pcs	2.00		
	Junction Box(4")	pcs	10.00		
	Receptacle(4")	pcs	3.00		
	Electrical Tape	pcs	3.00		
	Flexible Hose	mtrs	50.00		
	Sub-total				
D	Steel Works	lot	1.00		
	3" dia. GI pipe x 6m	length	10.00		
	2" dia. GI pipe x 6m	length	7.00		
	1 1/4" dia. GI pipe x 6m	length	27.00		
	2" x 2" x 1.5mm GI Tubular x 6m	length	6.00		
	2mm x 1" x 1" x 6m Angle Bar	length	27.00		
	1/2" x 2mm Flat Bar	length	5.00		
	1.5 x 2" x 3" x 6m CEE Purlins	length	40.00		
	1.5 x 2" x 4" x 6m GI Tubular	length	17.00		
	Steel Matting 2" x 4' x 8' (Thick)	pcs	45.00		

	Cutting Disk 4" dia.	pcs	30.00		
	Welding Rod	kgs	20.00		
	Sub-total				
E	Roofing Works	lot	1.00		
	0.40mm thk. Pre-painted Long Span GI Roofing	lin.m	126.00		
	Blind Rivets	box	2.00		
	Tekscrews	pcs	300.00		
	Sub-total				
F	Painting Works	lot	1.00		
	<i>Steel Trusses + Steel Framing</i>				
	Epoxy Primer	gals	4.00		
	Paint Thinner	gals	8.00		
	Enamel Paint(Black)	gals	4.00		
	Paint Roller #4	pcs	5.00		
	#4 Paint Brush	pcs	3.00		
	#3 Paint Brush	pcs	3.00		
	Sub-total				
	TOTAL MATERIAL COST				
	LABOR COST				
	GUARD HOUSE AT EXIT GATE				
A	Drywall Works+Ceiling	lot	1.00		
	<i>Fiber Cement Wall</i>	sq.m	34.20		
	3.5mm x 4" x 8" Cement Board	pcs	24.00		
	Metal Studs	length	60.00		
	1/8 Blind Rivets	box	3.00		
	Body filler	gals	2.00		
	Tox 2"	pcs	5.00		
	Drill bit(Steel)	pcs	2.00		
	Cutting Disk 4" dia.	pcs	10.00		
	Grinding Disk #4	pcs	2.00		
	<i>Ceiling</i>				
	3.5mm x 4" x 8" Cement Board	pcs	16.00		
	Wall Angle	pcs	5.00		
	Metal Furring	pcs	15.00		
	1/8 Blind Rivets	box	2.00		
	Sub-total				
B	Electrical Works	lot	1.00		
	3.5mm THHN Wires	box	1.00		
	3Gang Convenience Outlet	pcs	5.00		
	2Gang Switch	pcs	4.00		
	Circuit Breaker	pcs	2.00		
	LED Bulb	pcs	3.00		
	Junction box	pcs	5.00		
	Utility Box	pcs	5.00		
	Receptacle(4")	pcs	3.00		
	Electrical Tape	pcs	3.00		
	Flexible Hose	mtrs	20.00		
	Sub-total				
C	Steel Works(Columns and Trusses)	lot	1.00		
	3" dia. GI pipe x 6m	length	3.00		
	3mm x 1 1/2" x 1 1/2" x 6m Angle Bar	length	20.00		
	3mm x 1 " x 1 " x 6m Angle Bar	length	12.00		
	2"x3"x1.5mm GI Tubular	length	2.00		
	1" x 2mm Flat Bar	length	5.00		
	1.5 x 2" x 3" x 6m CEE Purlins	length	8.00		
	Cutting Disk 4" dia.	pcs	30.00		

	Expansion Bolt	pcs	16.00		
	Welding Rod	kgs	10.00		
	Sub-total				
D	Roofing Works	sq.m.	240.00		
	0.40mm thk. Pre-painted-Long Span GI Roofing	lin.m	26.25		
	0.40mm thk. Pre-painted Rib Type Cladding	lin.m	4.00		
	Gutter, 0.40mm thk. Pre-painted	length	2.00		
	End Flushing	length	4.00		
	Blind Rivets	box	1.00		
	Tekscrews	pcs	200.00		
	3"PVC pipe	pcs	2.00		
	3" PVC elbow	pcs	3.00		
	Sub-total				
E	Painting Works	lot	1.00		
	<i>Steel Trusses</i>				
	Epoxy Primer	gals	4.00		
	Paint Thinner	gals	2.00		
	Enamel Paint(Black)	gals	4.00		
	Paint Roller(#7)	pcs	1.00		
	#4 Paint Brush	pcs	2.00		
	Sub-total				
F	Doors and Windows	lot	1.00		
	<i>Doors and Windows</i>				
	0.9m x 2.1m Glass Swing Door	set	1.00		
	1.2m x 1.2m Glass Sliding Windows	set	2.00		
	Sub-total				-
	TOTAL MATERIAL COST				-
	LABOR COST				-
I.	DIRECT COST				-
II.	INDIRECT COST 35% of (I)				-
III.	TAX 5% of (I + II)				-
IV.	TOTAL CONSTRUCTION COST (I + II+ III)				-

Prepared by: