

# CONTRACT AGREEMENT

*(Supply and Delivery of Polo Shirt (Sublimation) for the conduct of Regional Seminar Workshops on the Preparation of CY 2023 Mid-Year Financial Reports)*

## KNOW ALL MEN BY THESE PRESENTS:

THIS CONTRACT is made and entered into this **26<sup>th</sup> day of June, 2023** in Kidapawan City, Province of North Cotabato, by and between:

**DEPARTMENT OF EDUCATION - KIDAPAWAN CITY DIVISION**, a schools division office under the Department of Education with office address at JP Laurel cor. Quirino Drive, Brgy. Poblacion, Kidapawan City, represented herein by its Schools Division Superintendent, **NATIVIDAD G. OCON, EdD, CESO VI**, hereinafter referred to as **“OWNER”**,

-and-

**RITZ GARMENTS MANUFACURING**, with office address at Jose Abad Santos St., Brgy. Poblacion, Kidapawan City, represented herein by its Proprietor, **ERICH B. SANOPAO**, hereinafter referred to as **“SUPPLIER”**;

## WITNESSETH;

**WHEREAS**, the Owner is a government instrumentality mandated by law to provide access to quality basic education to all learners and has been authorized by Republic Act 9184 otherwise known as the **“Government Procurement Reform Act”**;

**WHEREAS**, the Owner invited bids for certain works for Supply and Delivery of Polo Shirt (Sublimation) for the conduct of Regional Seminar Workshops on the Preparation of CY 2023 Mid-Year Financial Reports from supplier in a Request for Quotation duly conducted by the Bids and Awards Committee (BAC);

**WHEREAS**, the Supplier submitted his bid with the lowest calculated and responsive bid and was accepted by the owner in the amount of **NINETY-SEVEN THOUSAND SEVEN HUNDRED SIXTY (Php 97,760.00)** Philippine Pesos, hereinafter referred to as **“Contract Price”** for execution with 12 calendar days for completion;

**NOW THEREFORE**, in consideration of the foregoing premises, the parties hereby agree as follows:

1. In this Contract, words and expressions shall have the same meanings as are respectively assigned to them in Conditions of Contract;
2. The following documents shall be deemed to form, be read and construed as part of this Contract:
  - A. Abstract of Bids
  - B. Bidder's Profile & Quotation Form


- C. General and the Special Conditions of the Contract  
D. Specifications  
E. Approved Resolution to Award
3. Contract duration or completion period shall commence on the date of receipt of the Notice to Proceed (NTP) by the Supplier, or on the date specified in the Notice to Proceed if a date is specified for the purpose;
4. The amount of liquidated damages (LD) deductible to payments, due to Supplier, shall be one tenth (1/10) of one percent (1%) of the cost of the unperformed portion of the contract for every day of delay. Owner shall rescind this Contract should the cumulated amount of LD reaches 10%, without prejudice to other courses of action and remedies open to it;
5. The Supplier hereby covenants with the Owner, to execute and complete such project/works and to remedy any defect in conformity in all respect with the provisions of the Contract in consideration of the Contract Price;
6. The Owner hereby covenants to pay the Supplier in consideration of the execution and completion of the project/works and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of this Contract at the times and manner as prescribed by the Contract;
7. The Contract Price shall be paid to the Supplier through the Government Disbursement Procedure subject to the payment, retention money and warranty provisions in the General Conditions of Contract, the Special Conditions of Contract, and the IRR-A of R.A. 9184.

**IN WITNESS WHEREOF**, the parties herein affixed their signatures on the date and place above written.

DepEd – Kidapawan City Division

Ritz Garments Manufacturing

  
**NATIVIDAD G. OCON, EdD, CESO VI**  
Schools Division Superintendent

  
**ERICH B. SANOPAO**  
Proprietor

Signed in the Presence of:

  
**MEILROSE B. PERALTA, EdD.**  
Assistant Schools Division Superintendent

\_\_\_\_\_  
(Contractor's Witness)

REPUBLIC OF THE PHILIPPINES ) S.S.  
Kidapawan City )

*ACKNOWLEDGMENT*

**BEFORE ME**, a Notary Public in and for \_\_\_\_\_, Philippines, this  
\_\_\_\_\_ day of \_\_\_\_\_ personally appeared:

NAME	RESIDENCE CERTIFICATE Number Issued on Issued at
1. <b>NATIVIDAD G. OCON, EdD, CESO VI</b> Schools Division Superintendent DepEd-Kidapawan City Division	
2. <b>ERICH B. SANOPAO</b> Proprietor Ritz Garments Manufacturing Jose Abad Santos St., Brgy. Poblacion Kidapawan City	

Known to me and known to be the same persons who executed the foregoing instrument and acknowledged to me that same is the free and voluntary act and deed of the entities which they respectively represent.

The foregoing instrument is a CONTRACT consisting of three (3) pages (exclusive of attachments), including this page on which this acknowledgment is written and signed by the parties hereto and their instrument witnesses on the left hand margin of each and every page hereof.

**WITNESS MY HAND AND SEAL** on the date and place first above written.

NOTARY PUBLIC  
Until December 31, 20\_\_

Doc. No. 367  
Page No. 74  
Book No. 142  
Series of 2023



*[Signature]*  
Atty. SAMUEL T. FAJARDO  
Notary Public  
Notarial Comm. SN. 91-2015  
Until December 31, 2023  
For Kidapawan City, North Cotabato  
Roll No. 39181  
PTR No. 2677691 dtd. 01/09/2023  
IBP No. 269769 dtd. 12/19/2022  
MCLE Comp. VII-0010825